



Requests For Qualifications: Forest Park Historic Carousel Restoration

Noblesville Parks and Recreation seeks an artist to help restore the historic carousel in Forest Park. The carousel, which was built in the 1920s, features a series of pastoral images on canvas and wood panels, as well as western imagery on wooden panels and the sides of the carousel's chariots.

DEADLINE FOR SUBMISSION:

Wednesday, February 28th, 2018 by 5 p.m.

ELIGIBILITY:

To be eligible to submit for this opportunity, artists must:

- Be able to meet all of the project requirements (see below)
- Be age 18 or over
- Be willing to meet all contractual obligations and adhere to a strict budget and timeline

THIS PROJECT WILL REQUIRE:

- Restoration of the existing imagery to its former glory by replacing missing paint, fixing scuff marks and other imperfections caused by wear, and refreshing faded paint. Complete replacement of images may be required if condition is deemed too poor to be restored.
- Assessment of the state of existing substrates and recommendations to the Parks staff what, if any, wood, canvas, or other materials need to be replaced to ensure the best long-term outcome of this project
- Collaboration with the Parks Foundation Board and Parks staff to replace any wood, canvas, or other materials in a manner that honors the historic nature of the carousel, but also ensures that future generations can continue to enjoy the carousel safely
- Efficient direction of and collaboration with volunteer groups to accomplish tasks that cannot easily be handled by one person, such as repainting the rafter beams and/or replacing large pieces of wood
- Efficiency and timeliness: this project must be completed by the first weekend in May, 2018.
- Climbing ladders and using other equipment to access all parts of the carousel
- Working outside in a range of weather conditions: Parks staff will endeavor to provide as much shelter and warmth as possible, but the carousel is an outdoor feature, enclosed only by a series of tarps and a partial roof – artists must be prepared to work in cold, heat, rain, wind, and other inclement conditions.

PROJECT BUDGET:

This project will carry a commission fee of \$3500 for restoration of the artwork on the carousel. This fee is to cover all of the artists' compensation and anticipated expenses, including (but not



limited to) design fees and labor. Payment will be made in two installments: 2/5 will be paid to the artist at the start of the restoration process, with the remaining 3/5 to be paid upon completion of the project.

The Parks Department will cover the materials expenses, not to exceed \$1,000. The Parks Department will coordinate with the artist to select and purchase materials appropriate to the project – in most circumstances, Parks will purchase the materials directly, but there may be unforeseen occasions in which Parks will reimburse the artist for key items – reimbursements will take place on a case-by-case basis and only with preapproval of the Parks staff.

RESOURCES:

(Insert photos of the carousel, especially that highlight the work that needs to be done, or a link to a landing page about the carousel)

SELECTION PROCESS

Artists must submit their qualifications to the Noblesville Parks and Recreation Department **by 5:00 p.m on Wednesday, February 28th, 2018.** Representatives from the Parks Department, the Parks Foundation, Nickel Plate Arts, and the Noblesville Preservation Alliance will review submitted qualifications and select up to three finalists to interview further.

Note: While this is the intended selection process, in the event of an insufficient number of qualified applicants, the Noblesville Parks and Recreation Department reserves the right to invite an artist to propose, or to directly select an artist and also reserves the right to cancel the opportunity entirely at any point and for any reason.

SELECTION CRITERIA:

Finalists will be selected based upon the following criteria:

Technical Ability: Artist's submission indicates professionalism, skill with materials and techniques, and indicates the capacity to meet the requirements of this project

Artistic Quality: Artist's past work is appropriate to its context, innovative, creative and stylistically distinctive

PROJECT TIMELINE:

This timeline represents the project as it now appears. Changes may be necessary as the project progresses:

- Release Request for Qualifications: Jan 17th
- Deadline for qualification submissions: Feb 28th
- Selection Committee Review: Feb 28th – Mar 5th
- Notification of Status: Mar 5th
- Artist interviews or other selection process: Mar 5th – 9th
- Selection of final candidate: Mar 15th
- Restoration of Carousel: Mar 15th through May 4th
- Dedication and Kick-off Party: May 5th and or 6th



HOW TO APPLY:

Artists must submit the following information to amcgill@nickelplatearts.org (please note: submission materials will not be returned to applicants).

1. **Applicant information:** Please include the following information in your cover letter:
 - a. **Artist name**
 - b. **Mailing address, including city, state and zipcode**
 - c. **Phone number:**
 - d. **Email address:**
 - e. **Website (if applicable)**
2. **Cover Letter:** In addition to the above contact information, please include a statement about your interest in this project, as well as any personal or professional connection you have to the Forest Park Carousel or Noblesville Parks and Recreation and how that connection influences your interest in this project. Please also include a statement about how your previous work experience qualifies you for this opportunity.
3. **Examples of previous artwork:** Submit 2-10 digital images in .jpg or .pdf format of past work. Please limit the file size of each image to 2MB or less. If possible, include images of at least 1 previous project that is appropriate to the conditions of this brief.
4. **Image information sheet:** Submit a sheet with the following information about each submitted project: title, date completed, client/neighborhood/site name, total artwork budget, and a brief (1-2 sentences) description of the project or piece as it relates to this project. Include a directory of which image titles you have submitted are associated with each project (ex: for an artist named Smith: PROJECT X: Images Smith 1, Smith 2, Smith 3; PROJECT Y: Smith 4, Smith 5, Smith 6). Submit this sheet in .doc, .docx or .pdf format.

DELIVERY OF SUBMISSIONS:

Submissions may be emailed to amcgill@nickelplatearts.org, shared via Dropbox, or hand-delivered to Nickel Plate Arts.

Mailed or delivered submissions must be loaded on a single usb drive. CDs, DVDs, or printed items cannot be accepted. USB drives must arrive at Nickel Plate Arts no later than 5 pm on Wednesday, Feb 28th, 2018. A dropbox share request must be time-stamped by 5 pm on Wednesday, Feb 28th – all items must be included in the shared folder by that time. Any item that is time-stamped as being uploaded after 5 pm will be disqualified from consideration.

The Delivery Address is:

ATTN: Aili McGill
Nickel Plate Arts
107 S. 8th
Noblesville, IN 46060

QUESTIONS? CONTACT:

Aili McGill, Executive Director, Nickel Plate Arts: amcgill@nickelplatearts.org or 317-452-3690
Or Brandon Bennett, Director of Noblesville Parks and Recreation: bbennett@noblesville.in.us